

## DBE COVID-19 Risks

**Report Author:** Elizabeth Hannah

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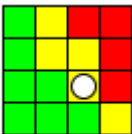
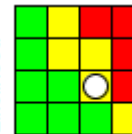


Rows are sorted by Risk Score

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Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 24a Utilising	Officers have put in place a robust process for	Staffing levels remain consistent and unaffected. No need to use contingencies	Jim Graham	10-Jun-2021	31-Dec-2021

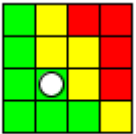
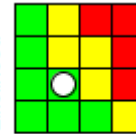

Alternative Resources	sourcing alternative staff to ensure the waste collection from households and streets continues to happen by utilising HGV drivers from alternative sources in this order: 1. Spare drivers from street cleansing service. 2. Veolia Commercial Waste Drivers and Operatives. 3. City Officers with HGV licences. 4. 3rd party commercial drivers with HGV licences.				
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Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Flight path
<b>CVD19 SGPS 25 Failure by BRONZE to deliver the Highways, Parking &amp; Enforcement service required by SILVER (DBE) (RECOVERY)</b>  17-Apr-2020 Ian Hughes	<b>Cause:</b> <ul style="list-style-type: none"> <li>The pandemic leads to a critical number of staff (employed by our highway term contractor J B Riney) being unable to attend work due to illness/self-isolation/caring responsibilities.</li> <li>The pandemic leads to a critical number of staff (employed by our parking contractor Saba) being unable to attend work due to illness/self-isolation/caring responsibilities.</li> <li>The pandemic leads to a critical number of City of London staff being unable to attend work due to illness/self-isolation/caring responsibilities.</li> <li>The pandemic leads to a failure of the supply chain of our highway term contractor (J B Riney)</li> </ul> <b>Event:</b> Our contractors and/or City of London staff are unable to provide a highway maintenance and/or parking service.	 Likelihood Impact	<b>8</b>	Following approval at P&T Committee in April the following temporary Covid-19 measures removed from the following streets:  <ul style="list-style-type: none"> <li>Queen Street – All measures to be removed</li> <li>Cannon Street – All measures to be removed</li> <li>Moorgate by London Wall – Southbound bus &amp; cycle only restriction to be removed</li> <li>Devonshire Square to White Kennet Street – All measures to be removed</li> <li>Middlesex Street – Two way working to be removed</li> <li>Cullum Street – All measures to be removed</li> <li>Coopers Row – All measures to be removed</li> </ul> Review of services underway in advance of progressive release from lockdown restrictions & recovery priorities.  <b>01 Jun 2021</b>	 Likelihood Impact	<b>8</b>	31-Dec-2021	
							Accept	

	<ul style="list-style-type: none"> <li>• Failure to maintain the highway in a safe state leading to personal damage injuries. (1, 3 and 4)</li> <li>• Increased inability to manage car parks leading to increases potential for crime and anti-social behaviour, increased fire risk and associated loss of income (2 and 3).</li> <li>• Failure to manage on-street parking leading to loss of access by emergency services to residential and business premises (2 and 3).</li> <li>• Failure to monitor 3rd party on-street activities licenced by the City of London leading to unsafe systems of work.</li> </ul>						
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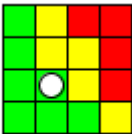
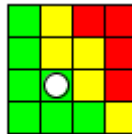
Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 25a Contractor liaison	Working with contractors to ensure that they are adequately forecasting staff or supply chain issues to ensure that the City received adequate warning of the need to decrease service levels any further allowing decisions to be taken in a timely and reasonable manner. Where works are continuing we have worked with the contractor to ensure that they have adequate risk assessments and method statements in place to minimise the infection and other risks to staff.	Works are continuing as scheduled – BAU	Ian Hughes	01-Jun-2021	31-Dec-2021
CVD19 SGPS 25b City staff resilience	Reducing the overall number of City of London staff on duty in the City at any one time. This reduces the risk to individual members of staff and therefore the risk of staff shortage in the future. Monitoring of the full range of on-street activities is being achieved by sharing of resource between teams on a rota.	Limited rota of staff involved in surveillance is continuing.  Staff are reminded to continue to follow government guidelines on Covid safe working. Preparation for a gradual return to Guildhall underway.	Ian Hughes	01-Jun-2021	31-Dec-2021
CVD19 SGPS 25c Saba staff	Enforcement of the Bank on Safety scheme traffic order transferred to working from home.	Normal services for both enforcement of on-street parking/moving traffic contraventions and car parks (off street parking).	Ian Hughes	01-Jun-2021	31-Dec-2021



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<b>CVD19 SGPS 27 Failure to deliver the New DBE - Finance (DBE) (RECOVERY)</b>  17-Apr-2020 Paul Beckett; Elizabeth Hannah; Ian Hughes	<b>Cause:</b> The pandemic has changed the traffic (both people and vehicular) of the working City <ul style="list-style-type: none"> <li>drastically reducing the number of visitors and workers making trips</li> <li>closing down building sites for periods of time until safe working practises can be established</li> <li>reduction in development activity</li> </ul> <b>Event:</b> Departmental income reduced by approximately £8.4m and approx. £800k in project recoverable charges. <b>Impact:</b> Department unable to operate in line with base budget, as well as meeting Fundamental Review targets as agreed by RASC. Shortfall of approx. 30% of the 20/21 net departmental budget of £27,274,000. On street parking account finances will be reduced.	 Likelihood	4	Continued to be regularly monitored by the Senior Leadership Team (SLT).  <b>09 Jun 2021</b>	 Likelihood	4	31-Mar-2021  Accept	

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 27b Affordability	Review affordability of projects which rely on 'on street parking account' funding	With capital bids agreed & budgets now set for 2021/22, budgets will be monitored on a monthly basis to ensure impacts of Covid & progress towards recovery are factored into project affordability considerations.	Ian Hughes	09-Mar-2021	31-Dec-2021
CVD19 SGPS 27c Recovery (FY 20/21)	Focus on recovery in the second half of 20/21 in relation to departmental budget and wider economy and planned fee increases	Budget being reviewed for quarter 1 21/22	Ian Hughes	10-Mar-2021	31-Dec-2021
CVD19 SGPS	Focus on recovery in the first half of 21/22 in	Risk reviewed as part of BAU and will be monitored in the context of service savings necessary to		30-Mar-2021	30-Sep-2021

27d Recovery (First Half 21/22)	relation to departmental budgets, the wider economy and the pace of recovery	deliver a balanced budget for 2021/22, continued budget monitoring, the impact of the current wave of COVID-19 and the pace towards recovery.			
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<b>CVD19 SGPS 28 Failure to deliver the New DBE – Business Plan (DBE) (RECOVERY)</b> 17-Apr-2020 Paul Beckett; Elizabeth Hannah	<p><b>Cause:</b> The pandemic has transformed the look and feel of the working City and will likely mean the City will look a different place when recovery is finished.</p> <p><b>Event:</b> Considerable uncertainty of the future needs of City. Department unable to deliver 20/21 Business Plan aims and objectives as agreed by Committee's. Business Plan will be out of date with what a 'new' City needs for recovery and growth.</p> <p><b>Impact:</b> Realign Member expectations of the Business Plan, and expectation of the 'new future City'. Establish change ready, flexible staff and services.</p>	 <p>Likelihood</p> <p>Impact</p>	4	<p>Risk managed by Leadership team and reviewed in line with BAU</p> <p>25 May 2021</p>	 <p>Likelihood</p> <p>Impact</p>	4	<p>31-Dec-2021</p> <p>Accept</p>	

Action no, Title,	Action description	Latest Note			Action owner	Latest Note Date	Due Date
CVD19 SGPS 28c Development	Regular reviews with City Property Association to facilitate growth.	We continue to conduct regular reviews with City Property Association to facilitate growth			Gwyn Richards	16-Mar-2021	31-Dec-2021